

DealerGuard®

CLAIM REPORTING INSTRUCTIONS

For the fastest possible service, please report all DealerGuard Program claims as follows:

Please complete the [Notice of Loss Form](#), prior to starting repairs, and send to DealerGuard.

1. **Telephone:** 1-800-955-0645
2. **Fax:** (248) 354-5508
3. **Email:** Pam.Ervin@willis.com
Andrew.Bregier@willis.com or
Kenneth.Loney@willis.com.
4. **Mail:** DealerGuard
32255 Northwestern Hwy Suite 201
Farmington Hills, MI 48333
Attn: Claims

- Report all multivehicle losses immediately by phone.
- In some cases, the claim may be assigned to an adjusting firm to appraise the damage and to obtain an agreed price.
- If any support documents are required to conclude the claim, they will be request by DealerGuard.
- Repairs require prior authorization

Note: Completion of the Notice of Loss does not satisfy any liability reporting requirements you may have.